

Fee: \$30.00

City of Escanaba  
**FENCE/HEDGE PERMIT APPLICATION**

Revised - 9/19/17

Permit # \_\_\_\_\_

Permit Date \_\_\_\_\_

We, the undersigned, owner(s)/agent(s) of the following described property hereby apply to you for a Zoning Land Use Fence/Hedge Permit with a sketch drawn to scale, showing actual dimensions and shape of the lot, exact sizes and locations of existing buildings on the lot, and locations and dimensions of the proposed fence and/or hedge. The property owner(s) shall verify any existing easement(s) and/or right-of-way(s). The applicant certifies the information submitted is accurate. The applicant states that he/she has the property owner's authority to execute this agreement and permit. Any certificate issued upon a false statement of any fact which is material to the issuance hereof, shall be void. All questions must be answered.

**PROPERTY Information (Where Fence/Hedge is to be Located)**

Property Address \_\_\_\_\_

Type of Lot (Check One)     Corner Lot     Interior Lot     Other \_\_\_\_\_

Length of Lot \_\_\_\_\_ Width of Lot \_\_\_\_\_ Total Square Feet \_\_\_\_\_

**PROPERTY OWNER Information**

Property Owner Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**FENCE/HEDGE Information**

All fences and hedges must meet the requirements set forth in Section 1911 and Section 1912.8.1 of the Escanaba Zoning Ordinance with respect to fences and hedges. **A drawing must be included with this form, indicating dimensions of lot, recorded easements, location and measurements of all existing structures, any existing fencing/hedging, and all proposed fencing.**

Type of Fence/Hedge (Check One)     Chain Link     Wood     Vinyl     Other\_+ \_\_\_\_\_

Height of Fence \_\_\_\_\_ Estimated Value of Construction \_\_\_\_\_

**APPLICANT Information**

I hereby certify that all information in this application is correct and all work will comply with the City of Escanaba Zoning Ordinance and all other applicable State and local laws, ordinances and regulations. The Community Preservation Department will be notified of any changes in the approved plans and specifications for the project permitted herein. **I further understand that this is NOT an authorization to begin work. Work may only commence after approval and issuance of the permit.**

Company Name/Applicant \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

Property Zoning Designation \_\_\_\_\_

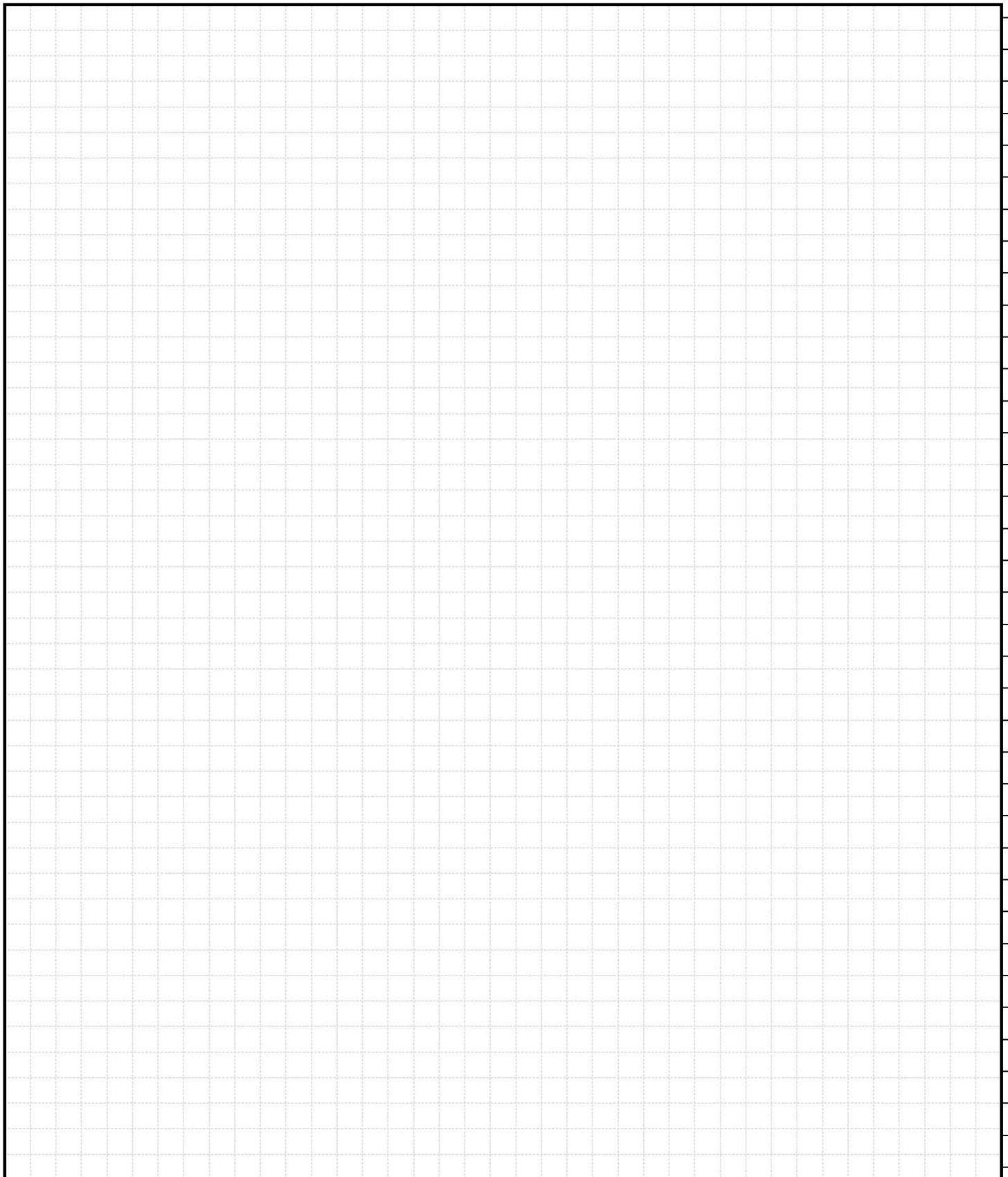
Easements?     No     Yes – Per Section 1911.3, no fence or hedge shall be erected or installed on any legal easement or right of way.

If yes, list specifications \_\_\_\_\_

<input type="checkbox"/> <b>Approved</b>	<input type="checkbox"/> <b>Denied</b>
<b>Special Requirements of Approval</b> Zoning requirements must be followed per Attachment 1.	<b>Reason(s) for Denial</b>

Signature of Reviewer \_\_\_\_\_ Date \_\_\_\_\_

PROJECT: \_\_\_\_\_  
JOB: \_\_\_\_\_  
BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SCALE: \_\_\_\_\_  
OTHER: \_\_\_\_\_



**ESCANABA ORDINANCES PERTAINING TO FENCES AND HEDGES**

**ESCANABA PROPERTY MAINTENANCE CODE**

**PM - 303.7 Accessory Structures:** All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair. All exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment

**ESCANABA ZONING ORDINANCE**

**1911.1. General.** The requirements of this Section shall apply to all land uses, buildings and structures. A fence/hedge plan review is required for all land uses, buildings and structures.

**1911.2. Construction and Maintenance:** Every fence shall be constructed in a substantial, workmanlike manner and of material reasonably suited for the purpose for which the fence is proposed to be used. Every fence shall be maintained in good repair and shall not be a danger or nuisance, public or private. Any such fence which is, or has become, dangerous to the public safety, health or welfare, is a public nuisance and shall be repaired or removed. Link fences, wherever permitted, shall be constructed in such a manner that no barbed ends shall be at the top except for limited outdoor storage areas. No fence shall be installed, erected or maintained except in strict compliance with the following requirements:

**A. Metal Fences** – Shall consist of new materials treated in a manner to prevent rust and corrosion.

**B. Wood Fences** – Shall be constructed of new materials and painted, stained or preserved in a manner to maintain the fence in a good structural condition and with an appearance that is aesthetically compatible with the type of fence it represents. For example only, a so-called rustic or stockade fence shall be treated and/or maintained in a manner to represent the best appearance of that type of fence.

**C. Plastic or Other Synthetic Material Fences** – Where any of these materials are used as a fence, or part thereof, only new materials shall be used and they shall be treated and maintained in a manner to maintain the fence in good structural condition and with an appearance that is aesthetically compatible with the type of fence it represents. Further, such materials shall be of a design and constructed or integrated with the fence to which they are a part in a manner that will not be destroyed or torn apart from the fence by climatic elements. For example, only metal or synthetic material slats inserted in a fence shall be done in a manner not to allow them to be blown away, or removed by the wind or other weather conditions.

**D. Masonry Fences** – Except as otherwise provided in any other City of Escanaba Ordinance requiring such fences or “walls”, this type of fence shall only be permitted with the written approval of all property owners abutting the sides of the property upon which the fence is to be erected.

**1911.3. Location:** No fence or hedge shall be erected or installed in any yard that will shut-off light or ventilation to any window or opening in a habitable space of a dwelling. A minimum distance of three feet shall be maintained between any solid fence or hedge and any such opening in a dwelling in determining such light and ventilation. No fence or hedge shall be erected or installed nearer than two (2) feet from the inside line of the sidewalk, and, in the case of any corner lot, within the sight distance triangle. No fence or hedge shall be erected or installed on any legal easement and/or right-of-way.

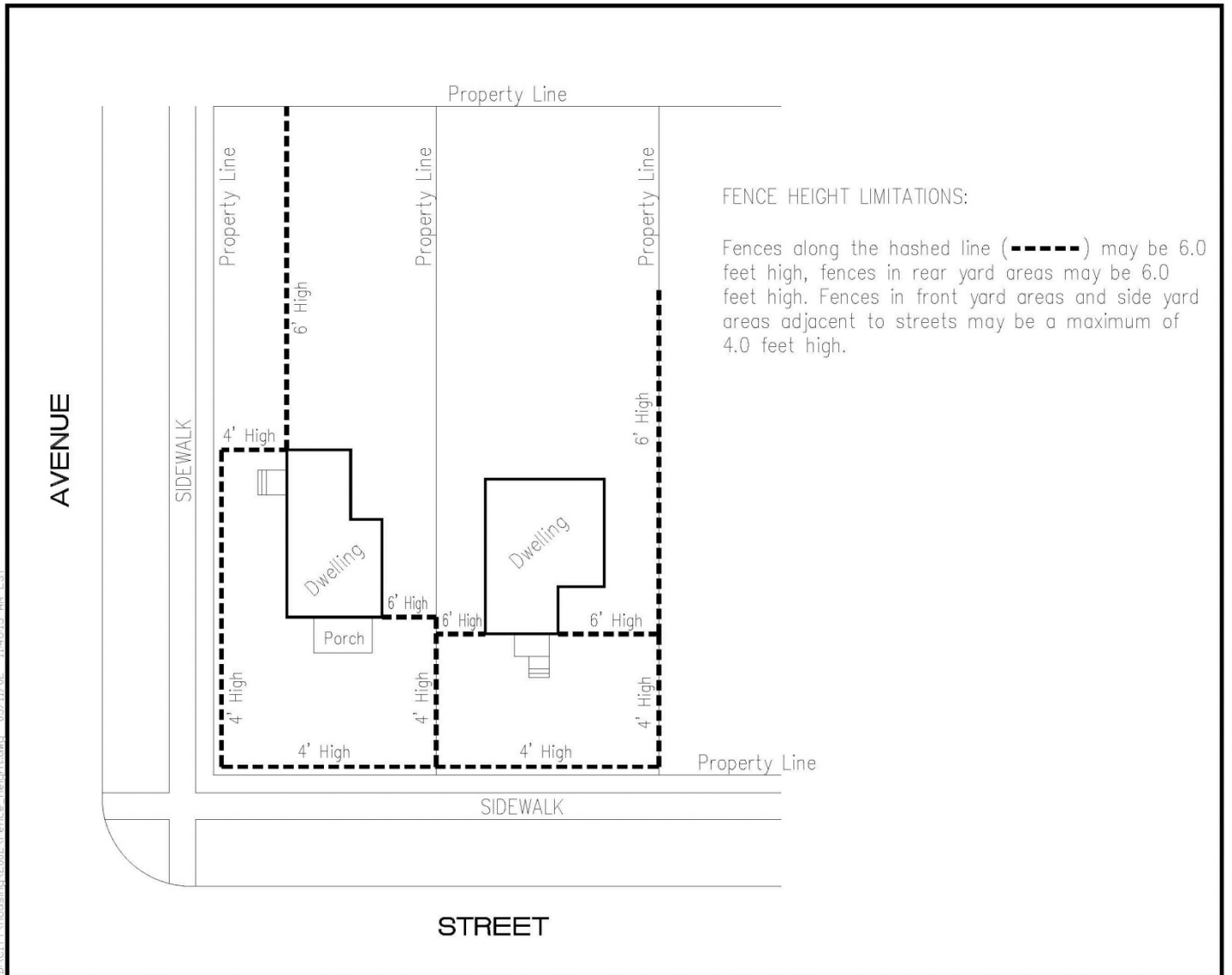
**1911.4 Fence/Hedge Heights.** Fences/hedges shall not exceed the following heights in the specified district:

Zoning District	Fence Height Above Grade	
	Front Yard (Feet)	Side & Rear Yards (Feet)
Residence “A”, “B”, & “C” Districts	4	6
Residential Planned-Unit Development “C-2”	4	6
Local Business District “D”	4	6
Commercial Development “E”	4*	6
Planned Commercial Development “E-1”	4	6
Special Planned District “E-2”	4	6
Light Manufacturing District “F”	4*	12
Industrial Park District “F-1”	8	12
Heavy Manufacturing District “G”	8	12

\* With a Special Land Use Permit, a front yard fence can be up to six (6) feet in height.

**1912.8.1. Fences or Walls.** Any fences or walls used for screening shall be constructed in a durable fashion of brick, stone, other masonry materials, wood posts and planks or metal or other materials specifically designed as fencing materials or any combination thereof as may be approved by the Code Official. Other materials may also be considered through the alternate buffer and screening process as detailed in Section 1914.8 Screening and/or Buffer Areas. No more than 25 percent of the fence surface shall be left open and the finished side of the fence shall face the abutting property. A chain link fence with plastic, metal or wooden slats may not be used to satisfy the requirements of this Section when abutting residential uses and districts, and public streets.

# EXAMPLE: FENCE PERMIT DRAWING AND FENCE HEIGHT LIMITATIONS



**CITY OF ESCANABA  
ENGINEERING DEPARTMENT CALL-OUT REQUEST FORM (FREE)**

PERMIT DATE: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

Date of Request: \_\_\_\_\_ Request Taken By (City): \_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
Lot: _____	Blk: _____
PIN: _____	Lot: _____

We have visited your property to perform the following task(s):

Engineering Dept. Required Information

Per Your Request

For Fence\*

Miss-Dig Order

Note for Engineering:
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Mark Property Corners       Back       Side \_\_\_\_\_       Front       All

Surveyed Property, for other Engineering Department Information\*\*

Marked Sidewalks for: \_\_\_\_\_

Other: \_\_\_\_\_

Please Call

See Attached Information

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Completion: \_\_\_\_\_ Completed By: \_\_\_\_\_

\* If this request is to mark corners for Fence construction, regardless if the fence is new or replaced, a Fence Permit **MUST** be submitted to City Hall 2<sup>nd</sup> Floor prior to any construction.

**\*\* The City of Escanaba Engineering Department does not perform "Surveys". The Engineering Department Staff will attempt to locate and mark existing property corners (free of charge) upon request using information that is found in the vicinity. The Engineering Department Staff cannot verify that pins or survey information found in the ground are valid. The City of Escanaba assumes no responsibility for property corner markings, measurements or errors thereof.**

NOTE: If you are in need of a full property survey, please contact any local surveying firm.